

MEMBER RESOLUTIONS

Member resolutions for the Annual General Meeting

Any member may submit a resolution to be considered at the AGM by following the process detailed below:

- The resolution must be set out in writing by letter or by email
- It may be accompanied by a written statement up to 500 words long
- It must be submitted by the Secretary of the member organisation or an authorised person on behalf of the member, with a statement confirming that it is on behalf of the organisation concerned
- It must be seconded by one other member
- The resolution must be delivered to the Secretary by email (secretary@uk.coop), or by post, 10 weeks prior to the published date of the AGM (for 2024, the deadline is midday on 5th April)
- The resolution must be formally proposed and seconded at the AGM by the proposer and the seconder

All members in this process must be fully paid up members.

The Board of Directors can decline to accept a members' resolution if:

- The Directors feel the resolution (or explanatory statement) is defamatory, or that it might be unlawful to publish
- The Directors feel the resolution deals with the same issues as another resolution to be considered at the same AGM, or that it deals with something which has been dealt with in an AGM resolution in the previous three years
- At least three-quarters of the Directors think the resolution is not materially relevant to Co-operatives UK's work
- If the resolution instructs Co-operatives UK to do something which the Rules provide is the responsibility of the Directors
- If the resolution relates to the business of, or an issue relating, to a member of Co-operatives UK and not Co-operatives UK itself

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If the Board accepts the resolution, it will be included in the formal AGM notice circulated to members.

Please note: It is the responsibility of the sender to ensure safe receipt of submissions. We will acknowledge submissions within five working days of receipt. If you have not received an acknowledgement of a submission within this timeframe, please contact us directly on 0161 214 1753 and we will be happy to assist.

The deadline for submissions is **12 noon (midday) on 5th April 2024.**