

**CO-OPERATIVES UK**

 **AGM 2023**

**Friday 16 June 2023 - 17:00**

**Online and in person at Mercure  
Manchester Piccadilly Hotel,  
Portland Street, Manchester  
M1 4PH**



# AGM NOTICE AND AGENDA



Notice is hereby given of the Annual General Meeting (AGM) of Co-operatives UK Limited to be held online and in person at Mercure Manchester Piccadilly Hotel, Portland Street, Manchester, M1 4PH on Friday 16 June 2023 at 17:00.

- **Welcome and taking of attendance**
- **Minutes of the 2022 Annual General Meeting**
- **Opening presentation** – Rose Marley, CEO
- **Business Support for Co-ops Programme presentation** – Ludovica Rogers, Head of Co-operative Business Development
- **Resolution 1: 2022 Annual Report and Financial Statements**  
‘To receive the Annual Report and Financial Statements together with the report of the auditors for the year ended 31 December 2022.’  
**Moved by Don Morris, Chair of the Board**  
**Presentations:**
  - **Financial Statements outline:** Ruth Buchanan, Head of Finance
  - **Report of the Auditor:** Vicky Szulist, Audit Partner, Crowe UK LLPMembers will be given the opportunity to ask questions on our 2022 financial performance.

- **Resolution 2: Appointment of auditors**  
‘To re-appoint Crowe UK LLP as auditors to hold office from the conclusion of the meeting until the conclusion of the next Annual General Meeting.’  
**Moved by Eddie Thorn, Chair of the Audit and Risk Committee.**

- **Resolution 3: Board fee**  
‘In line with our policy for members to approve increases in Board fees, that the Board fee be increased by 2% from £1712 to £1746, and the Chair of the Board’s fee be increased by 2% from £5217 to £5321 per annum with effect from 1 July 2023.’  
**Moved by Cheryl Barrott, Board Vice Chair and member of the Remuneration, Appointments and Succession Committee.**

- **Resolution 4: Remuneration Committee Report\*** (advisory vote)  
‘To approve the Remuneration Committee Report for the year ended 31 December 2022.’  
**Moved by Cheryl Barrott, Board Vice Chair and member of the Remuneration, Appointments and Succession Committee.**

- **The Board: Retirements and appointments for the next governance year**
- **Close of meeting**

By order of the Board:

Claire Dalton  
Society Secretary

11 May 2023

\*If members do not approve the remuneration report in an advisory vote, a detailed account of relevant policies and processes will be brought for member approval at the next AGM.

# ATTENDING THE AGM

We are delighted to invite you to the 2023 AGM. Whether joining in person or online, our members can participate by voting on resolutions, hearing presentations and asking questions.

**As the voice of the UK's co-operative movement, we empower and support co-operative enterprises with specialist knowledge and expertise, to grow the co-operative economy and create a fairer society.**

Our members are co-operative organisations and those who support the principles of co-operation. We have more than 900 co-operatives in direct membership, with a further 3,500 co-ops and mutuals represented through our federal members. Our membership spans all areas of the economy.

Member engagement is crucial if we are to effectively represent the co-operative movement and our AGM is one of the primary ways in which members can participate. Attendees will hear from our Board Chair, Don Morris, at his last AGM before stepping down after his nine-year Board tenure. There will also be presentations from our CEO Rose Marley, reflecting on the year and what's ahead, and Head of Co-operative Business Development, Ludovica Rogers, who will talk about our partnership with The Co-operative Bank. Our Head of Finance, Ruth Buchanan, will be presenting on financial performance and you will also hear from some of our Board members.

We welcome anyone to attend and observe our AGM. To vote, you must be present at the meeting (in person or registered online) as the representative of an organisation that was a member on 1 May 2023. Each member organisation is entitled to appoint any individual as its representative.

Our Rules state that for AGM decisions to be valid there must be at least 10 members present in the meeting and those members must be entitled to exercise at least 20% of the total votes available.

We follow the principles of many secondary co-operatives in that our democratic structure allows for vote allocation in accordance with contribution. Voting on resolutions will be on a show of voting cards/online poll (one member, one vote) unless a ballot is required.

Where a resolution is to be decided by ballot, we will use weighted voting following an agreed formula relating to subscription amounts. Vote allocations are printed on voting cards for those attending in person and our tellers will have details of the voting allocations to apply to your co-op when online attendees are voting in a weighted ballot. A list of all vote allocations can be [downloaded online](#).

We do not anticipate any ballot votes at this year's AGM, however members may request that any resolution should be decided using a ballot.

We look forward to you joining us.



## IN PERSON

You do not need to register in advance to attend our AGM in person. If you are attending in person and voting as the representative of a member organisation, you will need to collect a voting card from the AGM desk before the meeting starts.

The AGM desk will be open from 16:00 on 16 June 2023.

At the start of the meeting you will submit the first tear-off section of your voting card to register your organisation's attendance.

Each member organisation is entitled to appoint an individual to represent it at our AGM and cast its votes. Co-operatives UK's AGM will take place at:

The International Suite  
Mercure Piccadilly Hotel  
City Tower  
Portland Street  
Manchester  
M1 4PH

Located in Manchester City Centre, the Mercure Piccadilly Hotel is a short walk away from both Manchester Piccadilly and Manchester Victoria train stations, where most major cities can be directly reached.

If you are bringing a car to the AGM or Co-op Congress, Mercure Hotel has an [onsite chargeable car park](#) or you can use the NCP car parking at City Tower, New York St, Manchester M1 4AJ. [More information on the venue >>](#)

There is step-free access into the venue via a ramp at the front entrance. All meeting spaces are accessible via lifts.

## ONLINE

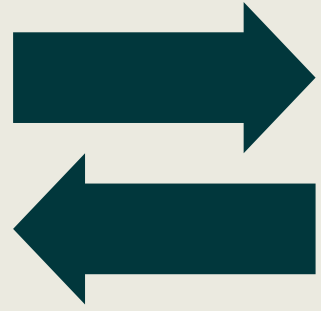
If you want to take part in Co-operatives UK's 2023 AGM online, as the voting representative of a member organisation, you will need to register in advance.

The process for taking part is simple. You need to register at [www.uk.coop/agm](http://www.uk.coop/agm) to attend the AGM. When registering you will need to confirm you are the member's appointed representative in order to be entitled to vote on resolutions and submit questions.

The representative of any member attending online will be able to participate fully in the meeting – you will be able to vote on resolutions and submit questions live during the meeting.

Anyone with detailed questions on any AGM business is encouraged to submit questions in advance via email to [AGM@uk.coop](mailto:AGM@uk.coop). Registration for attending the AGM online is open now and will close at 16:30 on 16 June 2023 (the day of the AGM). Only participants who have pre-registered can join the meeting.

[Register now at: www.uk.coop/agm >>](http://www.uk.coop/agm)



# OUR BOARD OF DIRECTORS



**DON MORRIS** (Chair)



**CHERYL BARROTT** (Vice chair)



**DAVE BOYLE**



**JOHN BOYLE**



**JENNY DE VILLIERS**



**EILEEN DRIVER**



**ROBIN FIETH**



**PAUL GERRARD**



**PHIL HARTWELL**



**ROSS HODGSON**



**EMMA HOWARD**



**JEEVAN JONES**



**CATH MULLER**



**TANYA NOON**



**JANE POWELL**



**FIONA RAVENSCROFT**



**EDDIE THORN**



**CO-OPERATIVES UK**

# CO-OP CONGRESS

**Mercure Manchester Piccadilly  
Hotel, Portland Street,  
Manchester, M1 4PH  
16 and 17 June**

THE CONFERENCE for the Co-operative Movement, Co-op Congress brings together those working to build a fairer economy to share ideas, get inspiration and take action.

**Check out our brilliant line-up of speakers at: [uk.coop/Congress](https://uk.coop/Congress)**



# CO-OPERATIVES UK

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Registered in England as a registered society under the Co-operative and  
Community Benefit Societies Act 2014. Reg No. 2783R. Vat Reg. 147 8611 47.