



# Nominations Form

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## Nomination for seat on the **Worker Co-operative Council**

Closing date for return of completed forms: **07 April 2021**

Please return forms to [secretary@uk.coop](mailto:secretary@uk.coop)

It is imperative that you have read and understood all of the guidance notes and associated information before you submit yourself as a candidate for election to the Worker Co-operative Council.

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### Candidate Information

Name

Address

Email

Landline (work/  
home)

Mobile

Your full name is the only piece of personal candidate information that will be shared during the election & its associated processes

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### Nominating Organisation

Organisation  
name

Please tick here to confirm organisation is a current Co-operatives UK member

Secretary\* name

Email

\* or, where the organisation is not required to have a Secretary and does not have a Secretary, a director

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## Supporting Information

Please provide an outline of the skills, experience & attributes that you would bring to the Worker Co-operative Council.

**Personal  
Statement:**

**(max 200  
words)**

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# Declarations

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## Candidate Declaration

I confirm that the information in this form is complete and correct to the best of my knowledge.

I confirm that I meet each of the eligibility criteria outlined in the guidance notes and am willing to serve on the Worker Co-operative Council if elected.

Electronic signature

Date

You can find details of how to sign an Adobe form at [www.uk.coop/elections](http://www.uk.coop/elections) or click 'Sign' at the top right of your screen and follow the instructions

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## Nominating Organisation Declaration

I confirm that  
[insert org name]

wishes to nominate the candidate detailed above to stand for election to the Worker Co-operative Council. I confirm, on behalf of this organisation, that to the best of our knowledge the candidate meets each of the eligibility criteria outlined in the guidance notes and that this organisation intends to support her/his nomination for the duration of the term of office.

Electronic signature

Date

You can find details of how to sign an Adobe form at [www.uk.coop/elections](http://www.uk.coop/elections) or click 'Sign' at the top right of your screen and follow the instructions

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If you have any queries about the contents of this form, eligibility or the declarations required, please contact [secretary@uk.coop](mailto:secretary@uk.coop)

**Closing date for return of completed forms: 07 April 2021**  
**Please return forms to [secretary@uk.coop](mailto:secretary@uk.coop)**

Hard copies will be accepted if returned before the deadline to:  
Society Secretary, Co-operatives UK, Holyoake House, Hanover Street, Manchester M60 0AS

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# Guidance Notes

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## Eligibility Criteria

Candidates nominated for election to the Worker Co-operative Council must meet each of the eligibility criteria listed below. If you have any queries please contact [john.atherton@uk.coop](mailto:john.atherton@uk.coop)

- All candidates must be at least 16 years of age on the date of the closing date for receipt of nominations.
- Candidates can only be nominated for election or appointment by an organisation that is a fully paid-up current member of Co-operatives UK.
- Candidates must be authorised eligible nominees of an enterprise in the worker owned co-operatives membership category of Co-operatives UK, and remain so for the duration of their term of office.
- No individual can be nominated by a member that is already represented on the Board of Directors of Co-operatives UK.
- A candidate will be ineligible to stand if they are a current employee of Co-operatives UK; have been disqualified from holding office as a director; are subject to a bankruptcy order made against them; or, in the written opinion of a suitably qualified registered medical practitioner, are currently physically or mentally incapable of acting as a director and may remain so for more than three months.

## Supporting Information

Individuals being nominated for election to the Worker Co-operative Council should provide information which will enable our members to make an informed decision of which candidate to vote for. Supporting information should provide the reader with an indication of the particular skills, experience and personal attributes that you would bring to the role. You should write in the first person and adhere to the word count of 200 words.

Wording provided in the 'supporting information' section will be used in its entirety, with no edits or amendments, in the primary voting communication issued by Co-operatives UK. Subject to the following: Any supporting information which exceeds the stated maximum word count or which contains factually inaccurate, offensive or potentially libellous content will be removed from the wording which is communicated to members during the election. Where necessary, candidates will be informed about the content that has been removed from their submitted wording.

In line with our elections processes, all voting communications, ballots and the online system for casting votes will list candidates in alphabetical order of surname. Candidates' first names will also be used. Regular communications will be issued to encourage members to vote in elections. If one candidate details are listed in a communication to members, all candidates in that category will be listed to ensure fair and equal treatment.

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